

**Carl Sandburg College  
2400 Tom L. Wilson Blvd.  
Galesburg, IL 61401**

Carl Sandburg College (Sandburg) is requesting proposals for an architectural/engineering firm. Detailed specifications and required forms for interested firms are available in the office of the vice president of institutional resources or online at [sandburg.edu/about/campus-resources/RFP.html](http://sandburg.edu/about/campus-resources/RFP.html).

**All forms must be completed and returned with submission before the deadline.** Questions pertaining to these specifications will be answered by calling Michelle Johnson at 309.341.5258, or by emailing her at [mljohnson@sandburg.edu](mailto:mljohnson@sandburg.edu). All submissions are to be sealed and marked "REQUEST FOR QUALIFICATIONS FOR SANDBURG ARCHITECTURAL/ENGINEERING FIRM" and emailed to [dsmith@sandburg.edu](mailto:dsmith@sandburg.edu) mailed to:

Darlene Smith-Donaldson  
Manager of presidential and board of trustee services  
Sandburg  
2400 Tom L. Wilson Blvd.  
Galesburg, IL 61401

**All submissions are due no later than 2:30 p.m. on Thursday, March 6, 2025**, at which time a public opening will be held in the Sandburg board room, building E, room 200, 2400 Tom L. Wilson Blvd., Galesburg, IL, 61401, and will be read aloud and recorded. All work must be in compliance with the Fair Employment Practices Act. The board of trustees reserves the right to accept or reject any, and all, bids or parts thereof. Sandburg is an equal opportunity employer.