

Carl Sandburg College  
2400 Tom L. Wilson Blvd  
Galesburg, IL 61401

Carl Sandburg College is seeking proposals for the purpose of performing a Wireless Access Point Upgrade based on industry standards and best practices as it relates wireless networks.

Carl Sandburg Community College, District #518, Galesburg, Illinois is one of approximately 45 Community Colleges in the state of Illinois. There is a head-count of approximately 1,600 students, along with 350 faculty and staff. The college is situated in a semi-rural setting.

#### Proposal Instructions

The proposal must include, a brief description of your firm, including history, ownership, experience with wireless network operations, three business references with contact information, hardware costs, installation, licensing, warranty, maintenance and support costs as applicable. Any special requirements (i.e. build outs, equipment, etc.) should also be noted in the proposal.

Vendors shall submit two (2) copies of proposals addressing all issues noted in the RFP and shall submit such proposals in a sealed envelope marked: **Carl Sandburg College Wireless Access Point Upgrade**, and addressed to Mr. Cory Gall, VP of Administrative Services/CFO, 2400 Tom L. Wilson Boulevard, Galesburg, IL, 61401. Proposals may be mailed or dropped off at the Administrative Services desk on the Carl Sandburg College main campus 2<sup>nd</sup> Floor of "E" building. Vendor is responsible for all costs in preparation of the proposal(s). No electronically submitted proposals will be considered.

Deadline for receipt of proposals is **Thursday, February 23, 2023 at 2:00 pm**. Proposals will be opened at that time in room E200 on the main Carl Sandburg College campus. Proposals received after that date and time will not be accepted or considered. Fax or telephone proposals will not be accepted. Changes to proposals will not be accepted or considered after the proposal deadline. Carl Sandburg College reserves the right to reject any or all proposals or parts of proposals. A pre-proposal conference will be held **Thursday, February 9th, 2023 at 1:00 pm**, in **Room E200 on the main Carl Sandburg College campus**, Galesburg, IL. Vendors will be provided an opportunity to ask questions and receive clarification at that time. A tour of the facilities will be conducted following the conference. Any questions should be directed to Mr. Cory Gall, VP of Administrative Services/CFO at 309-341-5273.